



mobco

**LE RENDEZ-VOUS GART-UTPF
09-11 JUIN 2026
PARIS**

EXHIBITOR GUIDE

March 2026

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HOW TO USE THIS GUIDE

One space for all your exhibition-related work

Once you've registered, you'll have access to a private Exhibitor Space to manage all aspects of your participation.

Exhibitor Space functionalities:

- Send off and validate your plans
- Validate your stand outfitting
- Order any additional services
- Confirm your official name
- Collect exhibitor and provider passes
- Complete your online catalogue page
- View all 'Notes to Exhibitors'
- And much more!

Note: Paid-for services can be accessed directly via your private Exhibitor Space under 'Manage my stand and order services'.

To access your private Exhibitor Space, enter your email address and the password you've received.

You may need to check your spam folder!

[Log in to your private Exhibitor Space](#)

**For any questions about your private Exhibitor Space
please contact Amy on +33 (0)7 56 36 72 99
or by email at amy.pouye@gietransport.com**

KEY INFORMATION AND DATES

REGISTER YOUR OFFICIAL NAME FOR FITTED STANDS

Friday 24 April, 10am: final deadline for any changes to your official name in your private Exhibitor Space (under 'My online catalogue page'): this name will be the one used in all exhibition print media.

SUBMIT 'BARE SPACE' OUTFITTING PLANS

Monday 27 April: final deadline to upload these to your private Exhibitor Space under 'Manage my stand and order services'.

SUBMIT 'WORKING EQUIPMENT' FORM

Thursday 7 May 2026: final deadline for sending off the 'Working equipment' form if you'll have working equipment on display during the event (e.g. during a demonstration).

COLLECT EXHIBITOR PASSES

Thursday 7 May 2026 onwards: Exhibitor and Provider pass creation service opens; Set-Up and Break-Down badges can be downloaded.

SUBMIT 'DISPLAY VEHICLE' FORM

Monday 11 May 2026: final deadline for sending off the 'Display Vehicle' form if you have one or more vehicles on display.

RE-SUBMIT 'BARE SPACE' OUTFITTING PLANS (as applicable)

Wednesday 13 May 2026: final deadline to upload these to your private Exhibitor Space under 'Manage my stand and order services'.

E-STORE (technical services, rigging, consumer units, cleaning site watch, etc.)

Tuesday 12 May 2026, 11.59pm: final deadline before surcharges apply.
Wednesday 13 May 2026 from 12.01am: 20% surcharge on all eStore products.

VALIDATE FITTED STAND FORM AND INSURANCE CERTIFICATE

Thursday 14 May 2026, 11am: final deadline for validating your form. *Do your bit for the environment by deleting any items you don't need (e.g. carpeting, partitions, etc.)!* 😊

Tick the 'insurance declaration' box in your private Exhibitor Space under 'Manage my stand and order services'.

E-STORE

Wednesday 27 May, 23.59: final deadline for validating your baskets. The eStore closes one minute after that!

ORDER FOOD SERVICES AND CATERING

Monday 1 June 2026: final deadline for special drinks reception orders from Poirier, the official exhibition caterers.

There is a 10% surcharge for any orders placed after this date; these orders will be subject to availability given the short notice.

ADD ONLINE CATALOGUE DETAILS

Don't forget to update your page regularly! The better it is, the more chance it will be seen by visitors.

SEND MEDIA INFORMATION

The exhibition communicates via newsletters: send all press releases about your news, new services and products and more to Amy Pouye.

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PRACTICAL DETAILS

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YOUR CONTACTS

ORGANISERS

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Management	Stéphanie Comère stephanie.comere@gietransport.com Tel +33 (0)1 48 74 04 82
Sales and partnerships	Sabrina Bendris sabrina.bendris@gietransport.com Tel +33 (0)6 43 30 99 59
	Amy Pouye amy.pouye@gietransport.com Tel +33(0)7 56 36 72 99
Communications	Corentin Dru-Hamel // corentin.dru-hamel@gietransport.com +33 (0)6 82 74 38 42 Corinne Nicolas // corinne.nicolas@gietransport.com Tel +33 (0)1 55 76 62 28

TECHNICAL SET-UP

(insurance, plan approvals, etc.)

**DISPLAY VEHICLES and Réseau
Vélo Marche space**

Les Clés de l'Événement

Bruno McKay
Tel +33 (0)1 42 31 22 22
bruno@lesclesdelevenement.fr

SAFETY MATTERS

(Safety rules, declaration of
equipment in use)

H Prévention sécurité – Mrs Chourouk Hammal
hprevention@yahoo.fr
Tel +33 (0)6 60 96 52 34

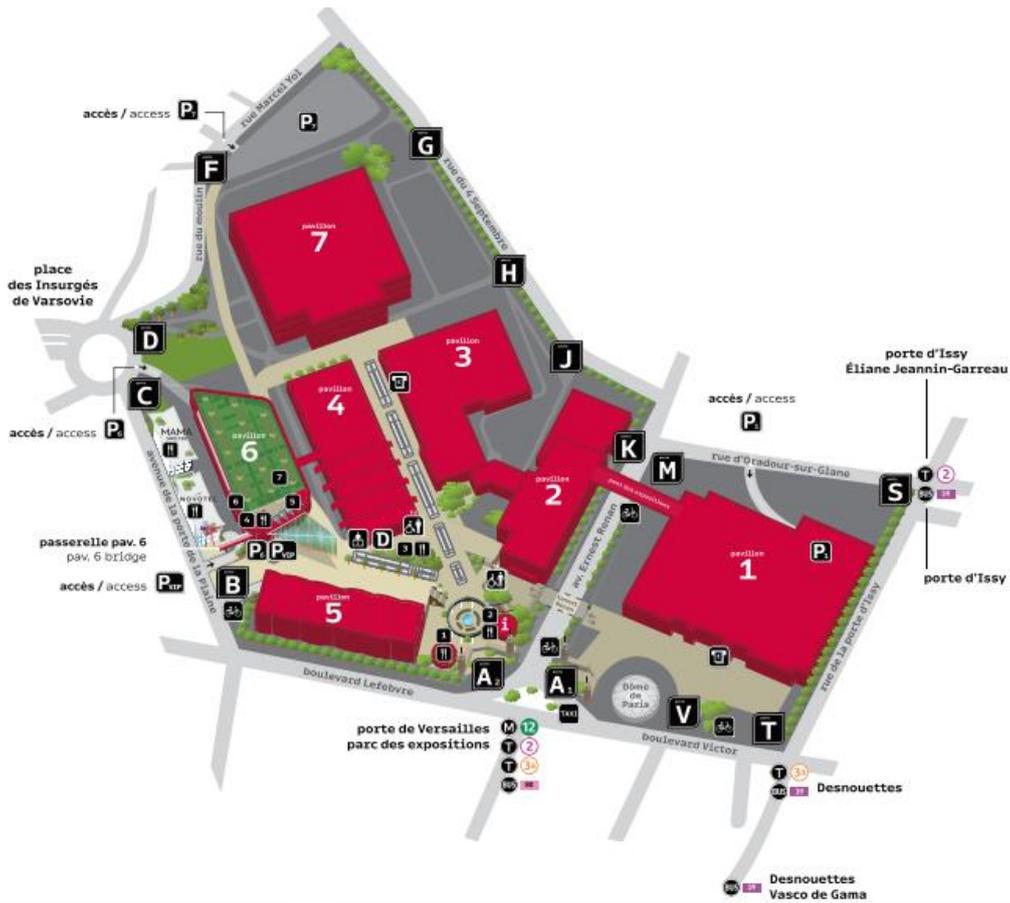
Coordinator:
Information to follow

FITTED STANDS & E-STORE ORDERS

Expose
Lucie Butel // lucie@service-exposant.com
+33 (0)1 75 43 66 88
Julie Gros // julie@service-exposant.com
+33 (0)1 75 43 66 82

VENUE & ACCESS

Exhibition venue: Paris-Expo Portes de Versailles Exhibition Centre
 1 place de la Porte de Versailles
 75015 PARIS



ACCÈS - ACCESS

entrées piétonnes - pedestrian entrances

A₂ porte A2 gate A2	A₁ porte A1 gate A1
B porte B gate B	V porte V gate V

transports - transports

M metro métro	BUS bus	T tramway tram	TAXI taxi
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SERVICES SUR LE SITE - SERVICES

↑ ascenseur lift	P parking car park	☎ services aux personnes handicapées accessibility services	D direction de site site management
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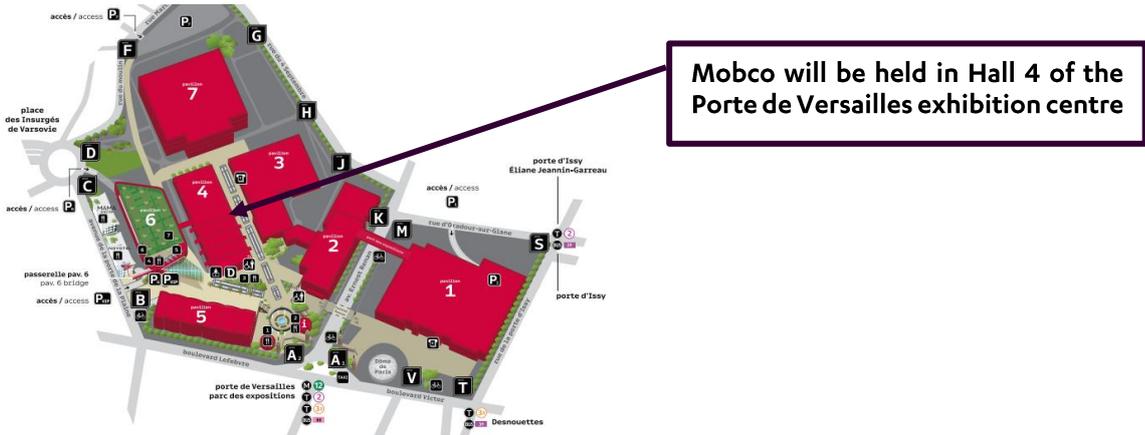
hub des services

☎ accueil reception	♿ services handicapés	🍷 espace détente relax lounge	RELAY postes à tabac
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restauration et hôtels
 food and drink / accommodation

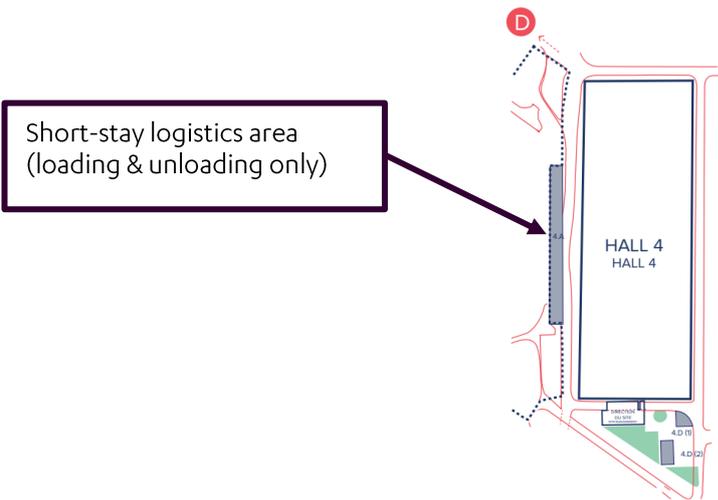
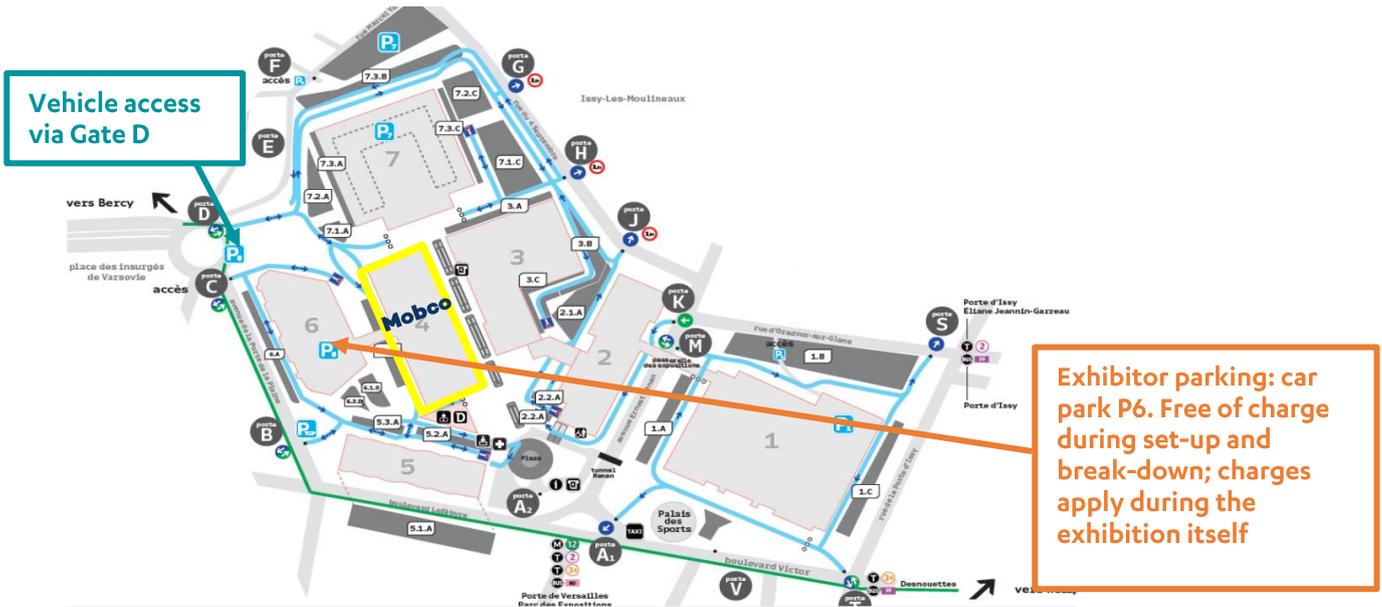
1 PAUL	4 MAMA SHELTER
2 monop'daily	5 NOVOTEL
3 McDonald's	

- HALL LOCATION WITHIN THE EXHIBITION CENTRE**



- ACCESS TO THE EXHIBITION CENTRE**

For set-up, break-down and deliveries during the exhibition itself, access will be via Gate D (for LCVs and HGVs); parking is available at car park P6. Access to the exhibition centre requires prior registration on the Viparis Logipass website (see below).





Access to the exhibition centre requires prior registration on the Viparis Logipass website; this is mandatory. Registration must be completed ahead of the exhibition using the following link: <https://logipass.viparis.com/#> Logipass will be open from around 18 May 2026.

- Passes will be sent out by email after users have registered on Logipass. Passes apply to vehicles rather than to individuals or companies. You will need as many passes as your employees, providers and carriers have vehicles.
- This pass is free and should not be confused with exhibitor parking passes: these are mandatory and charges apply during exhibition opening hours.

Once you have registered, print off each pass and display it on the windscreen to facilitate gate access controls. **Vehicles without a pass will be refused access to the exhibition centre.** **Please ensure your employees and other people involved in the event are aware of this information.**

If necessary, can contact Viparis on +33 (0)1 40 68 11 30 or email infos-exposants@viparis.com .

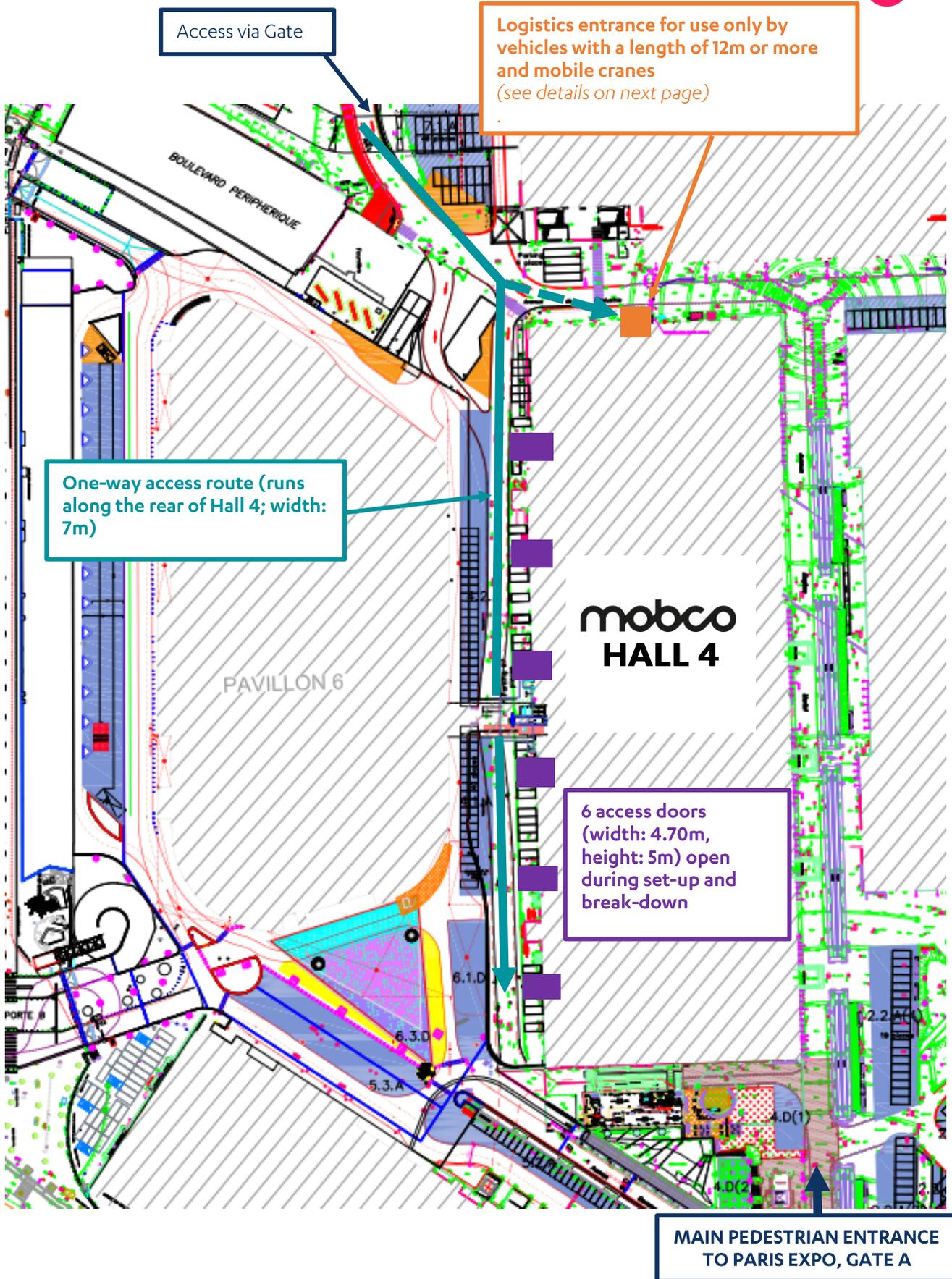
ACCESS TO THE EXHIBITION CENTRE DURING SET-UP AND BREAK-DOWN

- Car parking is free during set-up until the day before the exhibition opens, from 6am to 11pm.
- All light vehicles (under 1.90m in height) will be sent immediately to free parking. They will have access to the outside of exhibition halls to unload from the car parks and should return there to park after unloading.
- LCVs and HGVs: entry and exit via Gate D.
- Free parking for light vehicles on car park P6.
- Free parking for LCVs and HGVs at the heliport*.
- Deliveries must take no more than 1 hour; access is via Gate D. Deliveries must be registered with Logipass and will automatically be validated for times prior to the exhibition opening to the public. Any other request is subject to validation (check at Exhibitor Reception on site if needs be).
- Vehicles under 3.5 tonnes in weight are allowed in after the exhibition closes to the public.
- Other vehicles are allowed in 2 hours after the exhibition closes to the public.

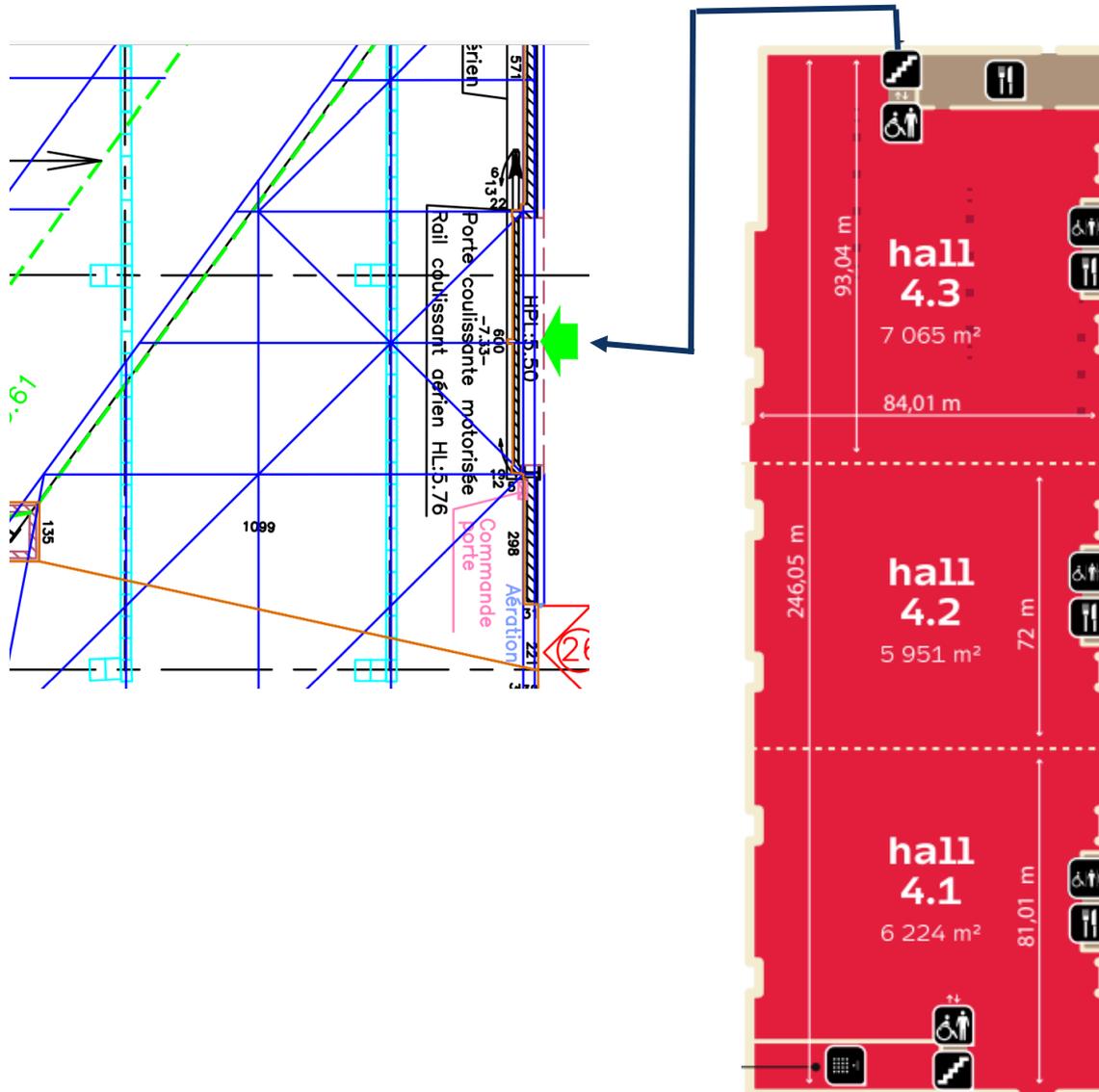
ACCESS TO THE EXHIBITION CENTRE DURING THE EXHIBITION ITSELF

- Light vehicles should enter via Gate D and park in car park P6. Charges apply.
- LCV and HGV parking is at the heliport (charges apply).
- When the exhibition is open to the public, exhibitor and visitor parking is open from 8am to 11pm; charges apply.
- No vehicles are permitted to remain on site when the exhibition is open to the public.

* Heliport address (for LCV and HGV parking): 4 avenue de la porte de Sèvres, 75015 PARIS. Tel +33 (0)1 70 36 39 50.



The logistics entrance located in Hall 4.3 will be open during set-up and break-down. Width: 6m; height: 5.50m.



• **HALL ACCESS DURING THE EXHIBITION**

All individuals must be in possession of a Mobco exhibitor pass to be granted access to Hall 4. You are entitled to a set number of ‘Exhibitor’ passes based on your stand size.

- 9sqm-26sqm 10 passes
- 27sqm-149sqm 15 passes
- 150sqm or more 40 passes

i You must add a first name and surname to each pass, download it, and print it off via your private Exhibitor Space. You can also collect passes for providers (caterers, site watch, etc.) here as needs be.



SET-UP, BREAK-DOWN, AND EXHIBITION OPENING TIMES

	Arrival of display vehicles	Delivery of bare spaces and installation	Delivery of fitted stands
SET-UP			
Friday 5 June	3pm-8pm	4pm-8pm*	-
Saturday 6 June	8am-8pm	8am-8pm*	-
Sunday 7 June	8am-8pm	8am-8pm*	-
Monday 8 June	-	8am-10pm*	3pm-10pm*

* **Doors close at this time.**

- EXHIBITION OPENING TIMES**

Tuesday 9 June	9am-6.30pm
Wednesday 10 June	9am-6.30pm
Thursday 11 June	9am-5pm

- BREAK-DOWN**

Thursday 11 June	5.30pm-10pm
Friday 12 June	8am-8pm
Saturday 13 June	8am-12 noon

- Stands may not be broken down before the end of the exhibition, i.e. not before **5.30pm on Thursday 11 June.**

- **Vehicles may be removed as of 5.30pm on Thursday 11 June as per a schedule drawn up by Bruno McKay.**



DELIVERIES

Access to the exhibition centre for deliveries:

- From the outer Paris ring road >> We recommend taking the Porte de Brancion exit and following signs from there.
- From the inner Paris ring road >> We recommend taking the Porte de la Plaine exit and following signs from there.
- Exhibitors or their representatives must arrange shipping, transport and receipt of their packages, as well as inspection of their contents on arrival. If the exhibitor (or their representative) is not present to take delivery on the exhibition site, the organisers may not be held liable for any loss or damage of all or part of any delivery.
- All packages must be opened on arrival and the empty packaging disposed of (off the exhibition premises) by the exhibitor or their transport provider by 9am on Tuesday 9 June 2026. The organisers reserve the right to take any measures necessary to ensure this instruction is complied with, at the exhibitor's expense and liability.
- During set-up and break-down, exhibitors must not obstruct aisles or access routes. On no account must they inconvenience their neighbours.

Address for deliveries to the exhibition:

MOBCO 2026
VIPARIS - Parc des Expositions
Your company name
Hall 4 / your stand number
Place de la Porte de Versailles
75015 PARIS// FRANCE

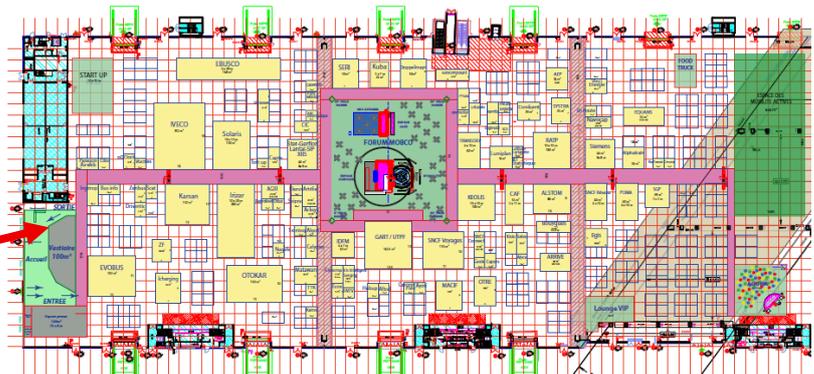


When the exhibition is open, for security reasons please arrange deliveries in the mornings whenever possible. Make sure someone is present at your stand to receive the delivery, and make sure the delivery company has your hall and stand number.

EXHIBITOR RECEPTION

Exhibitor Reception will be at the entrance to Hall 4. Staff there can help you with orders for furniture, consumables, etc.

Exhibitor Reception





Opening times

	Set-up	During the exhibition
Friday 5 June	Exhibitor Reception can be reached at: +33 (0)1 75 43 66 88	
Saturday 6 June	8am-8pm	
Sunday 7 June	8am-8pm	
Monday 8 June	8am-8pm	
Tuesday 9 June		7.30am-1pm
Wednesday 10 June		Exhibitor Reception can be reached at: +33 (0)1 75 43 66 88
Thursday 11 June		Exhibitor Reception can be reached at: +33 (0)1 75 43 66 88

CLEANING, MAKING GOOD, WASTE SORTING

STAND CLEANING

Selective waste sorting skips will be located in the hall aisles. Selective waste sorting will be carried out on site for the following four categories of waste: wood, flexible plastic, cardboard and miscellaneous waste (cans, glass, plastic bottles etc.)

Fitted stands will be cleaned every evening. Bins will be emptied and carpets vacuumed. Make any specific requests for additional requirements via your private Exhibitor Space.

CLEAN-UP AFTER BREAK-DOWN

The exhibition cleaning providers are available at Exhibitor Reception to provide you with a quote for removal of your materials and waste to skips.

- All stands, equipment, and waste of all kinds (adhesives, carpets, etc.) must be removed.
- Exhibitors undertake to have all their waste removed and processed pursuant to regulations in force.
- At the end of the break-down period, the organisers may take any measures they deem necessary, at the expense and liability of the exhibitor, to remove any materials and waste left on site and destroy any structures and decorations of any nature whatsoever that have not been removed.

Exhibitors and their stand installers (where applicable) are responsible for all waste generated by their stand. The organisers reserve the right to charge for any waste remaining on site (stand components, carpeting etc.).

If needs be, you can hire waste removal skips. This service should be ordered via your private Exhibitor Space (eShop).



If you use the services of a decorator, make sure that their estimate specifically includes waste removal.



SITE WATCH AND STAND SECURITY

STAND SECURITY

- General site watch is provided by the organisers at the official entrance to the exhibition on a professional basis, however this is a 'best effort undertaking'.
- Car parks are unattended: any valuables left inside vehicles must be left out of sight to avoid attracting unwanted attention.
- Exhibitors wishing to deploy specific stand security must order it from the exhibition's eShop. For security reasons, only the exclusive provider is authorised to operate stand security when the exhibition is closed.
- Exhibitors are responsible for all security on their stand and must take all necessary measures to protect their material and remove it when the exhibition closes in the evening if they do not envisage any other security.
- The stand storerooms do not constitute secure premises.



If you need specific stand security (daytime and/or night watch), you must use the provider designated by the Exhibition Centre: they provide fully professional services as required by the venue. To order this service, use your private Exhibitor Space eShop.

THEFT PREVENTION

- Due to rising instances of theft during set-up, break-down and during the exhibition itself, exhibitors must observe some basic rules:
- Make sure not to leave invitation cards on display furniture: store them under lock and key.
- Do not leave personal belongings (wallets, handbags, man bags, etc.) in sight.
- Keep an eye on your mobile phones at all times.
- In the evenings, store all valuables (computers, laptops, tablets) under lock and key or take them with you.
- During set-up and break-down, your stand must be manned at all times. This is your only protection against theft.



NOTE: In the event of theft or other incident, a simplified complaint can be filed at the Security Point (*Poste Général de Sécurité*, PGS) in the central walkway. This office is open at all times. Please inform Exhibition Services so that site watch can be stepped up.

VEHICLE CLEANING

For any questions or quotes for vehicle cleaning, please contact:

CHRONO CLEAN FRANCE
Jérôme Chauvin
+33 (0)6 60 27 43 89

chronocleanfrance@gmail.com
www.chronoclean.com

INSURANCE AND CLAIMS

Exhibitors are liable for all damage (bodily injury, material and non-material damage) to themselves and to third parties, including their agents, and to equipment, fittings, or merchandise belonging to them or in their custody.

The organisers have overall public liability and fire insurance cover for the exhibition. Each exhibitor is responsible for taking out any additional insurance they deem necessary.

Exhibitors must take out comprehensive insurance and public liability insurance for the entire duration of the event, from the beginning of set-up to the end of break-down, at their own expense.

These mandatory policies must cover the following:

- items on display, stand fittings and installations, samples, accessories, and packaging,
- exhibitors' public liability with respect to third parties.

Neither the organisers nor the Paris Porte de Versailles Exhibition Centre may be held liable in any circumstances for theft, loss, damage, or any other form of damage or deterioration that may affect exhibitors' personal property, either during opening hours or during stand set-up and break-down.



Please consult the 'Practical information / Regulations' section in your private Exhibitor Space for details of the rules applying to your insurance cover during the exhibition.

Exhibitors must validate their insurance certificate in their private Exhibitor Space.

FOOD SERVICES AND CATERERS

RECEPTIONS, DRINKS RECEPTIONS, AND ON-SITE CATERING

To help you with your organisation and catering needs, GIE OTP has selected **Poirier**. [Learn more about Poirier here.](#)

- 'Conventional' orders (Danish pastries, meal trays, sweet and savoury dishes, etc.) can be placed directly via the eStore accessible via your private Exhibitor Space. Orders will be delivered directly to your stand.
- For specific requests (bespoke on-stand receptions, customised cakes in your brand's colours, maître d' services, installation of equipment, beer pump hire, culinary events, etc.) please get in touch with your dedicated contact: **Mr Paul Monceaux**, paul@poirier.fr. Tel +33 (0) 1 39 13 42 42

You may also opt for the caterers of your choice. However, they must be listed by Paris Expo Porte de Versailles and agree to pay a fee to Viparis. The list of caterers accredited to provide services on site can be found below. Viparis catering contact: Myriam Mottin, Catering officer (myriam.mottin@viparis.com // Tel +33 (0)7 60 86 65 23.

Viparis listed caterers

A TABLE
www.maison-atable.com

BUTARD ENESCOT
www.butard-enescot.com

CALIXIR
www.calixir.com

FLEUR DE METS
www.fleurdemets.com

GRAND CHEMIN
www.grandchemin.fr

KARDAMOME Réceptions
www.kardamome-receptions.com

LES TOQUES
www.les-toques.com

SAINT CLAIR
www.saintclair.com

TE TRAITEUR
www.te-traiteur.fr

Boris PAUPE
Mob.: +33 (0)7 87 16 00 41
E-Mail: bpaupe@atable.com

Mélanie DEL MONTE
Mob.: +33 (0)6 10 96 56 26
E-Mail: m.delmonte@groupe-butard.com

Carole HAVARD
Mob.: +33 (0)6 15 83 87 30
E-Mail: carole@calixir.com

Olivier SALTEL
Mob.: +33 (0)6 72 52 73 44
E-mail: o.saltel@fleurdemets.com

Augustin DE BEAUREPAIRE
Mob.: +33 (0)6 46 45 40 83
E-mail: augustindebeaurepaire@grandchemin.fr

Valerie FORSANS
Mob.: +33 (0)6 09 78 75 34
E-Mail: vforsans@kardamome-receptions.com

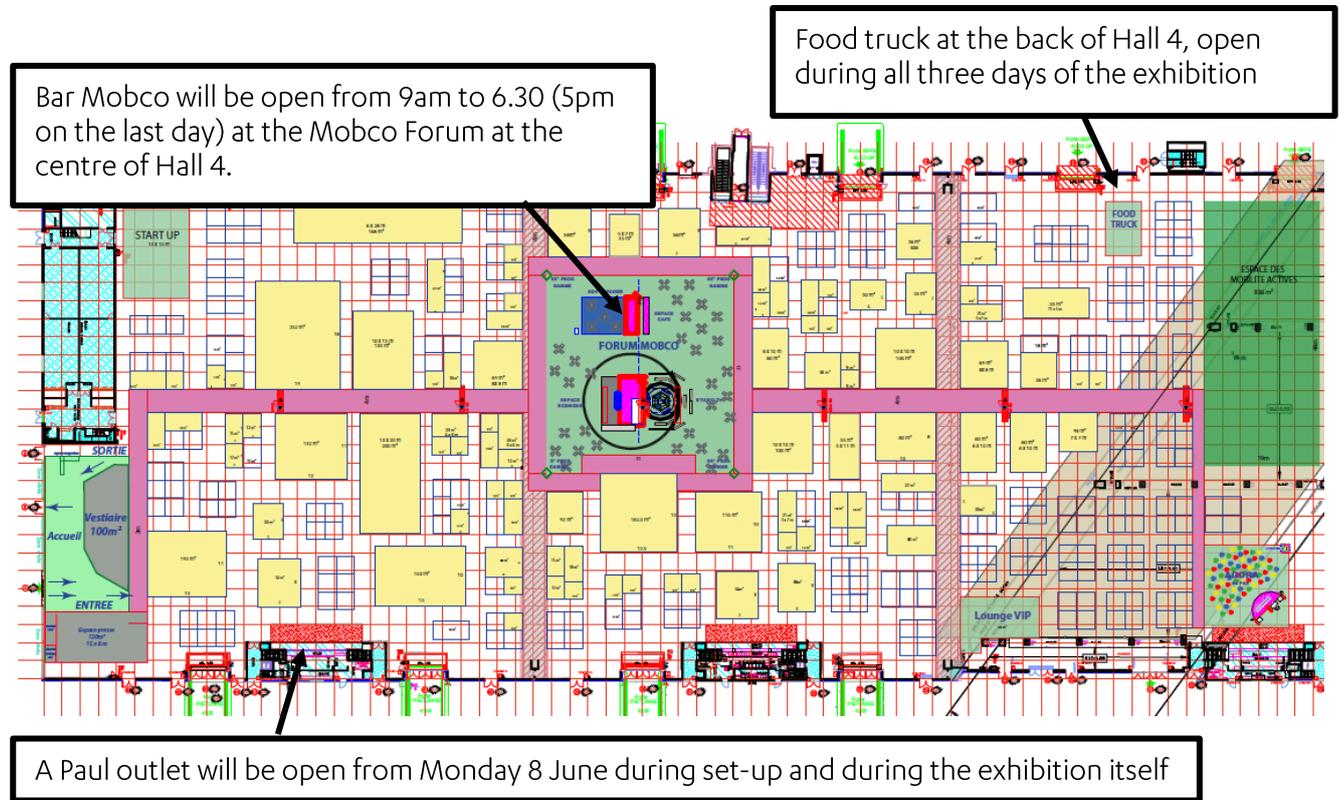
Christophe GOURMELON
Mob.: +33 (0)6 26 95 38 25
E-Mail: c.gourmelon@toquesconcept.com

Ludovic LECLERCQ
Mob.: +33 (0)6 11 88 70 38
E-Mail: ludovic.leclercq@saintclair.com

Flore LUGAGNE
Mob.: +33 (0)6 86 87 94 77
E-Mail: fiore.lugagne@te-traiteur.fr

ON-SITE FOOD SERVICES

There are several places to eat:



There are other external food outlets on the Paris Expo – Porte de Versailles site:

- McDonalds at Gate A to the left of the central plaza.
- Monop Daily at Gate A to the right of the central plaza.

ON-STAND HOSTS AND HOSTESSES

If you want to book hosts/hostesses as stand staff, to hand out flyers, etc., full-time or part time, there are two options open to you:

- Order services directly via the eShop section in your private Exhibitor Space.
- Alternatively, you can use your usual provider if you have one.

MEETING ROOM HIRE

Please note that no meeting rooms are available for hire in Hall 4. There are nearby hotels that offer room hire (e.g. Mama Shelter, with direct access to Paris Expo).

ON-SITE STORAGE

Please note that Paris Expo has no space for storage on site. If space permits, the organisers may try to provide a storage area, with no site watch, free of charge. If so, please contact Amy Pouye if you wish to use this. If you absolutely must store items, we advise you to order this service via the eStore.

HOTEL ACCOMMODATION FOR YOUR STAY

The organisers have worked with our online hotel booking platform partners Revolugo for several editions of the event now.

Revolugo suggests hotels on the basis of the three criteria we deem the most important: being nearby; price; reviews.

Interface features:

- Shows where the hotel is relative to the event.
- Displays our negotiated rates and a comparison with the best rates available online.
- Interactive interface allows you to change preset selections (hotel and/or location).
- Secure booking directly via the interface.

[Click here to access the accommodation website](#)

INTERNET ACCESS



For internet access on your stand, options and rates, and connection orders, please use the eStore accessed via your private Exhibitor Space.

INDUSTRIAL PROPERTY

Exhibitors are responsible for providing industrial protection of all equipment and products in compliance with legal provisions in force. These measures must be taken prior to these items of equipment and products being exhibited; the organisers cannot be held liable in this respect.

Photographs will be taken on site during the event. These photographs, which may feature logos, brands and models displayed by exhibitors on their stands, may be used to promote the event on hardcopy materials and on the Internet. By being present at the exhibition, exhibitors accept that all or part of their stand may be photographed and the images used.

UNFAIR COMPETITION

Throughout the duration of the exhibition, exhibitors expressly undertake not to engage in acts of unfair competition, including surveys and/or distribution of promotional items (other than on their own stand) liable to constitute a diversion of visitors to the event to the exhibitor's benefit.

Leaflets may only be distributed within the confines of exhibitors' stands.

Vocal advertising, whether amplified or not, is prohibited.



[pages]

3

**STAND
OUTFITTING**

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• Réseau Vélo Marche (RVM) space exhibitors	24



BARE SPACE BOOKINGS

Total bare space of 55sqm

Services included in the rental of your space:

- Space marked out on the ground.

Steps prior to taking part and stand outfitting

Step 1: space allocation

- Our sales officer and your contact person agree on your location in the hall.
- Use this plan to prepare outfitting with your stand installer.

Step 2: check your plan

- Validate your documentation (safety notice, insurance, etc.)
- Your stand decoration plan must be submitted for acceptance by the exhibition's Architecture and Decoration department no later than Wednesday 13 May.

Bruno McKay
bruno@lesclesdelevenement.fr
Tel +33 (0)1 42 31 22 22

-  Please consult all the rules that apply, to be found in the 'Decoration and Architecture Rules' in the 'Rules and Formalities' section of this Exhibitor Guide.

Step 3: validate all your safety documentation, order technical services (electrical hook-up, telephony, etc.) and logistics services (cleaning, site watch, etc.).

- All services to be booked must be ordered via the eShop.

-  If you want your stand installer to purchase your services directly via your Exhibitor Space, you must send them your login details (username and password). In no circumstances will the organisers give your codes to your providers.

Step 4: you must confirm and/or alter your official name no later than 10am on Friday 24 April 2026 in your private Exhibitor Space in the 'My online catalogue page'. Please note: this name will be used to identify you on all exhibition media. Amy Pouye will be sending you an email with your login and password details. Don't hesitate to get in touch with her if needs be!

Step 5: set up at the exhibition.

- Friday 5 June (4pm-8pm) and Saturday 6 June, Sunday 7 June and Monday 8 June (8am-10pm). The hall closes at 10pm.

FITTED STAND BOOKINGS

Fitted stand with one, two or three open sides (mandatory for stands with areas of 9sqm-54sqm)

Services included in fitted stand rentals*:

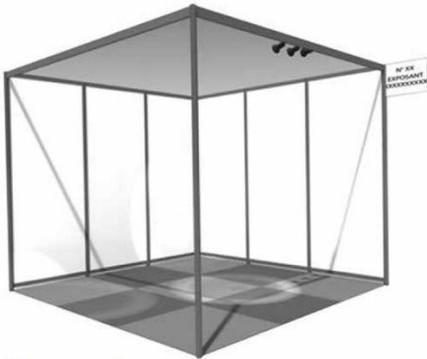


Photo non contractuelle

- Aluminium structure (see plan on following page).
- Polycarbonate partitions to provide separation from neighbouring spaces.
- Graphite grey floor carpeting. Sommer Expostyle recyclable carpet, ref. 0965.
- Exhibitor sign displaying the stand number.
- 3Kw* electrical cabinet.
- LED light bar.
- Daily cleaning and making good prior to opening.

* [see technical description below](#).

Steps prior to stand outfitting

Step 1: stand allocation

- Our sales officer and your contact person agree on your location in the hall.

Step 2 (essential): select your outfitting and validate the safety documentation in your private Exhibitor Space under 'Manage my stand and order services'.

- Validate your documentation (safety notice, insurance, etc.)
- Select your outfitting and confirm. **Delete any items you don't need!**

Step 3: order technical services (rigging, electrical hookup, internet, etc.) and logistics services (site watch, hostesses, etc...)

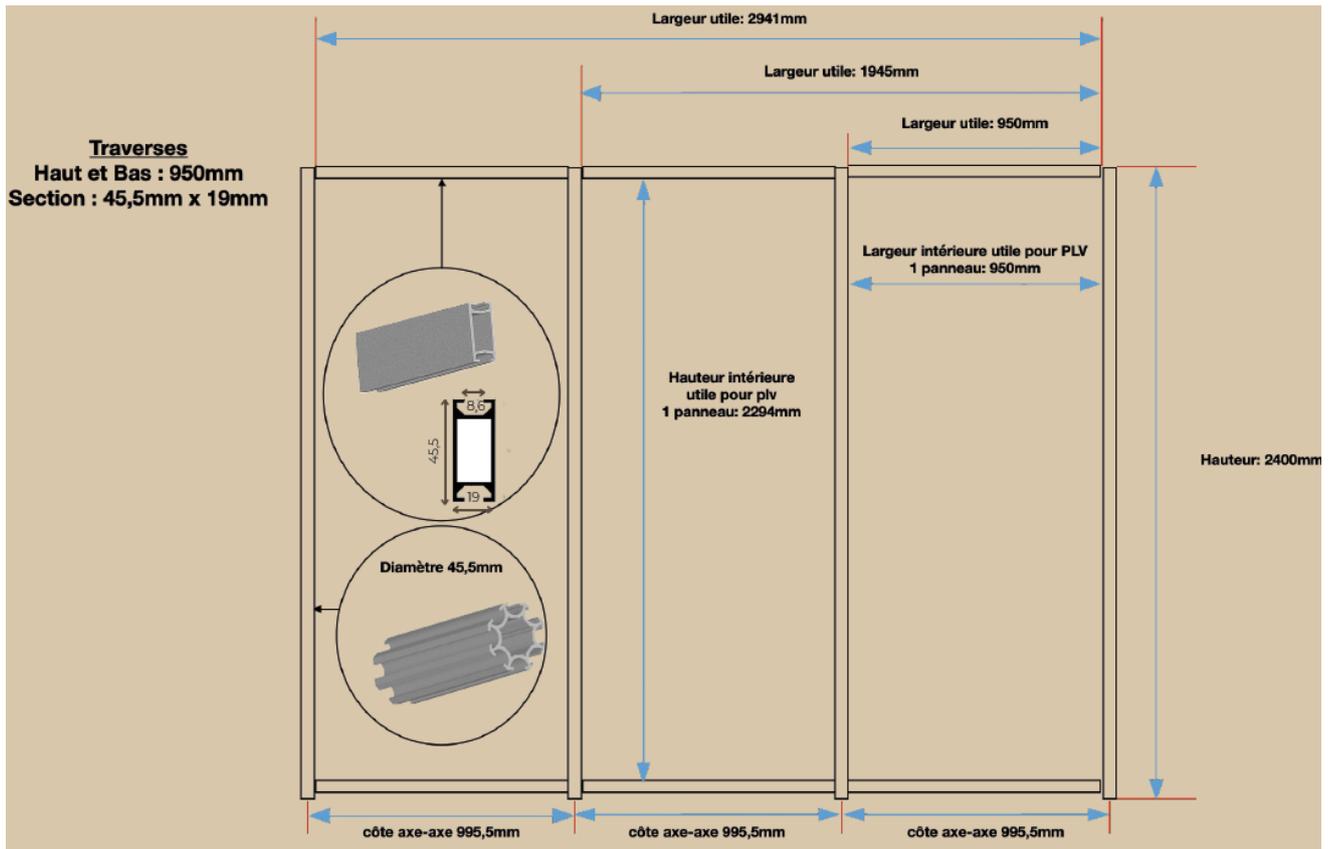
- Order all the services you need via your eShop.

Step 4: you must confirm and/or alter your official name no later than 10am on Friday 24 April 2026 in your private Exhibitor Space in the 'My online catalogue page'. Please note: this name will be used to identify you on all exhibition media. Amy Pouye will be sending you an email with your login and password details. Don't hesitate to get in touch with her if needs be!

Step 5: handover of your fitted stand on Monday 8 June 2026 from 3pm onwards (hall closes at 10pm).

FITTED STAND BOOKINGS

*** detailed diagram of fitted stand**



STARTUP SPACE STAND BOOKINGS

You will have an area in this space comprising:

Includes:

- Floor carpeting.
- Welcome desk.
- Two bar stools.
- Your company name included on the list of startups present at the event.
- Electric hook-up.
- Wi-Fi internet connection shared with the entire Startup space.
- Daily cleaning and making good prior to opening

Steps prior to stand outfitting

Step 1: stand space allocation

- Our sales officer and your contact person agree on your location in the Startup Space.

Step 2 (essential): select of fittings and validate your safety documentation via your private Exhibitor Space under 'Manage my stand and order services'.

- Validate your documentation (safety notice, insurance, etc.)

Step 3: order any additional services you require (coffee machine, sweet/savoury snacks, screen, etc.)

- All services to be booked must be ordered via the 'Manage my stand and order services' section in your private Exhibitor Space.

Step 4: you must confirm and/or alter your official name no later than 10am on Friday 24 April 2026 in your private Exhibitor Space in the 'My online catalogue page'. Please note: this name will be used to identify you on all exhibition media. Amy Pouye will be sending you an email with your login and password details. Don't hesitate to get in touch with her if needs be!

Step 5: handover of your stand on Monday 8 June 2026 from 3pm onwards. The hall closes at 10pm.

RÉSEAU VÉLO MARCHE (RVM) SPACE EXHIBITORS

Fitted stand space, 6-18sqm or more

Note: services included in fitted stand rentals:



- Grey aluminium structure, height: 2.40m. White polycarbonate sides.
- Green floor carpeting (fitted stands only).
- Furniture set comprising one table and two chairs.
- Flag sign with digital printout of your name on both sides + stand number.
- Active LED light bar.
- Cleaned and ready the day before opening.
- **Note: electrical cabinet not included.** This can be ordered via your private Exhibitor Space.

Steps prior to stand outfitting

Step 1: stand allocation

- Your location within the hall is agreed with *Les Clés de l'Événement*.

Step 2 (essential): select fittings and validate your safety documentation via your private Exhibitor Space.

- Locate the documents for which you need approval (safety instructions and insurance).
- Select and validate your fittings and your official name.

Step 3: order technical services (electrical cabinet and hookup, internet, etc.) and logistics services (handling, catering, site watch, etc...)

- All services to be booked must be ordered via your private Exhibitor Space.

Your private Exhibitor Space allows you to manage all aspects of your participation in the exhibition. Don't forget to consult it regularly!

Step 4: handover of your stand on Monday 8 June from 11am onwards. Hall closes at 10pm.

Step 5: you must confirm and/or alter your official name no later than 10am on Friday 24 April in your private Exhibitor Space in the 'My online catalogue page'. Please note: this name will be used to identify you on all exhibition media. Amy Pouye will be sending you an email with your login and password details. Don't hesitate to get in touch with her if needs be!

Your contact for the Réseau Vélo Marche space:

Bruno McKay

bruno@lesclesdelevenement.fr

Tel +33 (0)1 42 31 22 22

4

**RULES AND
FORMALITIES**

• Decoration and architecture rules	26 – 32
• Exhibition Regulations > <i>see your order form</i>	33
• Disabled access to exhibitions	33
• Rules applying to display vehicles	34
• Declaration of equipment in use	35
• Display vehicle data sheet	36
• Set-up and break-down passes	37
• Make your event greener!	38

1 INTRODUCTION, DEADLINES, TECH CONTACT

Mobco's architecture and decoration rules list the standards for stand presentation and outfitting and are designed to ensure smooth operation of the event and the best possible visitor experience. Both re-used stands and newly-built stands must comply with the 2026 Mobco Stand Architecture Rules and the height and set-back requirements, and be approved by our Architecture Department. The Architecture Department is the sole authority with powers to grant exceptions on the basis of written requests, to the exclusion of any private agreement between exhibitors.

To ensure the event complies with safety rules, stand layout plans must be submitted for approval, in hardcopy or electronic format. As a minimum, these plans must include:

- A plan view showing the stand location with respect to neighbouring stands, specifying the scale, dimensions and the location of set-backs from adjoining stands and aisles.
- A cross-sectional plan specifying the scale and dimensions of the planned structure, including heights.

Plans that do not comply with the rules will be rejected. Any stand set up without the approval of Mobco's Architecture Department must be brought into compliance, failing which it will be dismantled at the exhibitor's expense.

The organisers reserve the right to adjust any plan that fails to comply with the above criteria and/or is liable to impede proper visibility of neighbouring stands or the exhibition in general.



Stand plans must be approved by the architecture department no later than Monday 27 April 2026 and then uploaded to your private exhibitor space.

Plans deemed not to meet the relevant criteria and requiring review must be re-submitted no later than Wednesday 13 May 2026.

Mobco 2026 ARCHITECTURE DEPARTMENT CONTACT: Bruno McKay
bruno@lesclesdelevenement.fr // Tel +33 (0)1 42 31 22 22

2 HALL, STAND CONSTRUCTION AND OUTFITTING, EQUIPMENT SET-UP

• CONSTRUCTION AND OUTFITTING: STAND AND SIGN HEIGHTS

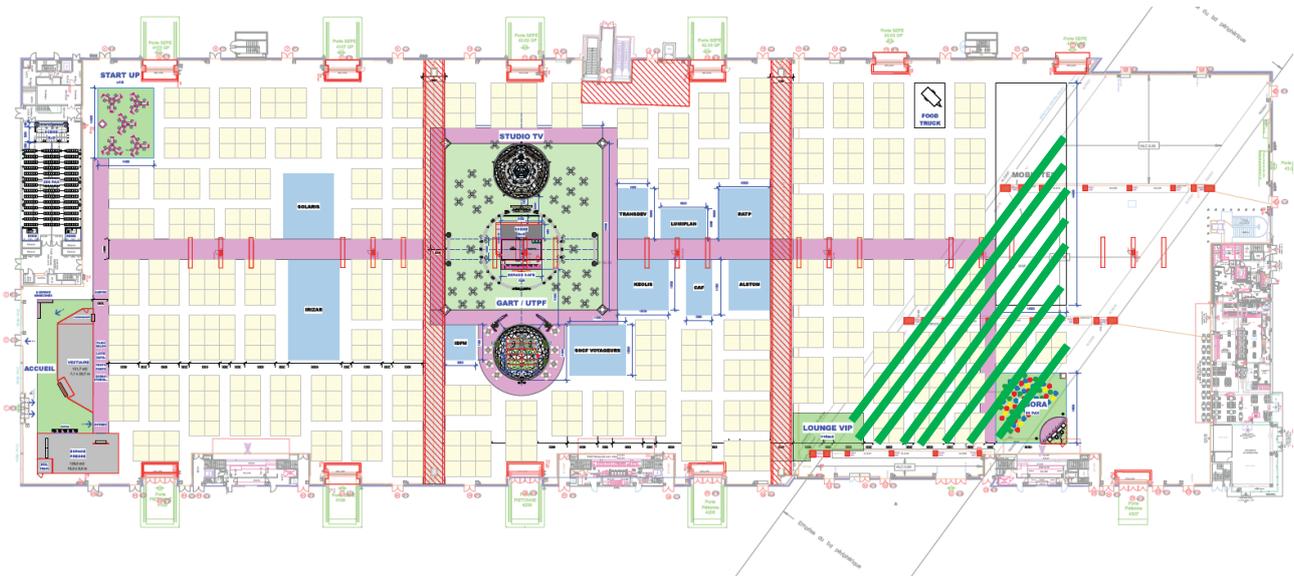
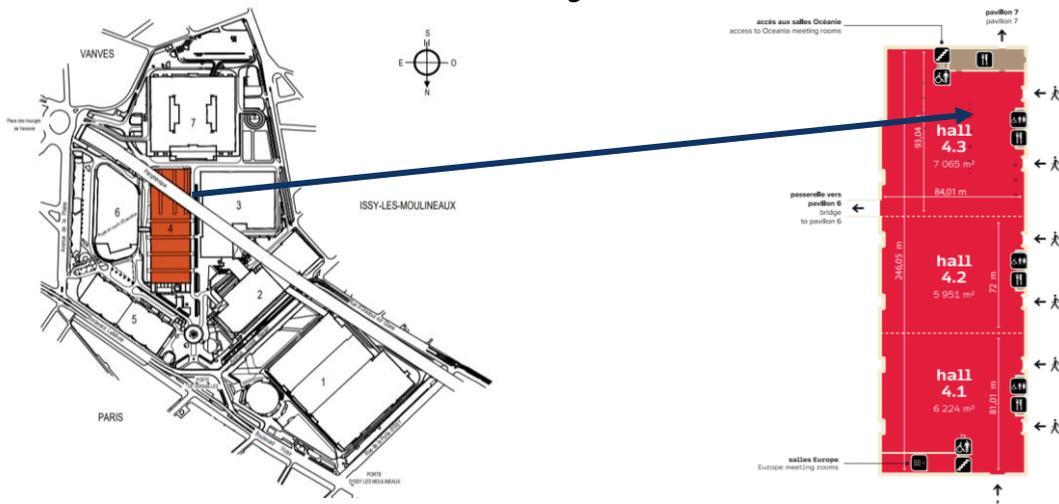
Hall 4 is divided into three sections: 4.1, 4.2 and 4.3.

There is less height clearance in area 4.3, where the Paris ring road passes overhead.

There is also a load restriction beneath the ring road:

- 40kg for direct lifting and spreader bar lifting.
- Workshop type hoists only, maximum height: 4.5m.
- You must specify the lifting time in advance so that Viparis can issue a lifting compliance certificate.

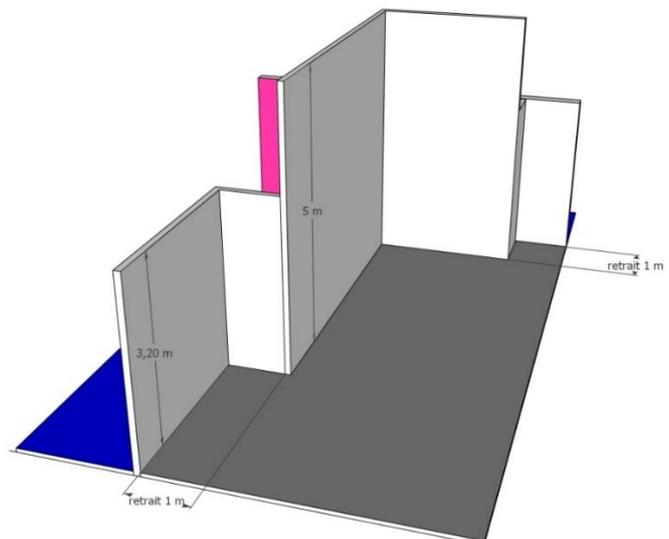
Location of Paris ring road above Hall 4.3



• **STAND HEIGHTS**

Stands and advertising installations must not exceed a height of 3.20m above the hall floor.

Any higher structure (up to a maximum of 5m) is subject to written permission from the organisers and must be set back at least 1m from the edge of the stand. No stand may have an upper level.



• SIGN HEIGHTS



Signage suspended above stands must comply with the following dimensions:

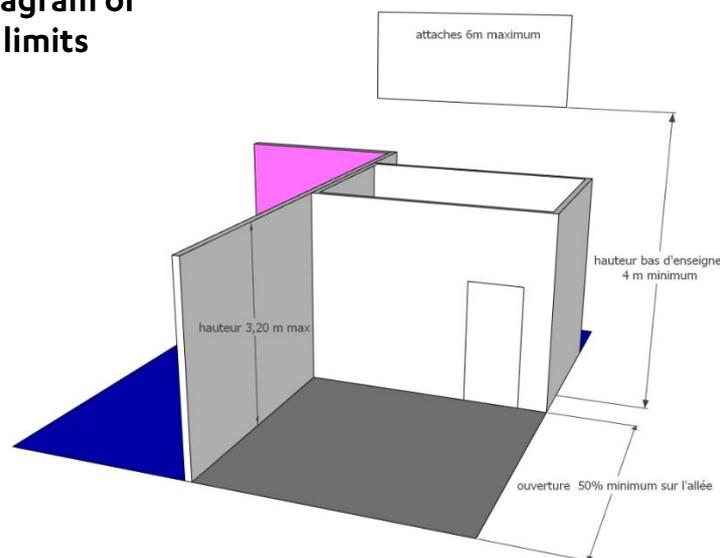
- Bottom of suspended signage: more than 4m from ground level in sections 4.1 and 4.2. For section 4.3, please contact Bruno McKay (+33 (0)1 42 31 22 22).
- Set-back from stand edge: at least 1m (except for lighting truss systems illuminating vehicles).

Supports anchored to the fabric of the halls are subject to prior permission from Viparis and may only be installed by the latter.

Sign support heights:

Supports	Section 4.1	Section 4.2	Section 4.3	Section 4.3 (beneath Paris ring road)
Highest permissible support height	6m	6m	5m	4.50m
Lowest permissible support height	4m	4m	3.50m	3.50m
Anchor point loads	80kg per point on a 3x3m grid			40kg (see page 5)

Summary diagram of distance limits



Prior to all orders for rigging, Viparis must confirm the feasibility of the stand installer’s project.

This means you must complete an application file; this must be sent to Lucie Butel (lucie@service-exposant.com, +33 (0)1 75 43 66 88) and be uploaded to your private Exhibitor Space in the ‘Manage y stand and order services’ section under ‘My participation / My plans / Stand plan’. This file must include:

- A layout plan, to scale, showing stand dimensions and orientation.
- A plan with dimensions showing the location of all anchor points (*with a tolerance of 1cm horizontally and 10cm vertically permissible on the basis of anchoring possibilities in the halls*).
- Load values for each anchor point.
- Descriptions, weights and location plans for all materials installed by the client (lifting gear, structures, lighting, suspended PR visuals, etc.).
- The height of each rigging point from the bare floor surface and/or the height beneath trusses and/or the height beneath signage.
- Compliance certificates for all rigged materials.

Once the dossier has been approved by Viparis, Lucie Butel will help you finalise your order.



Finalise your orders in good time to make sure you don't get a surcharge from Paris Expo for rigging and support orders (subject to feasibility):

- **CONSTRUCTION AND OUTFITTING: FACADES**

Construction of walls and screens formed by partitions or walls of offices or ancillary premises that compromise the overall appearance of the hall, conceal neighbouring stands or impede the free movement of visitors to the stand is prohibited.

If there is a stand opposite, participants must not close off more than 50% of the total standard length of their stand. Glazed sections, curtains, netting, frosted adhesive film, etc. will not be deemed to constitute openings (in many cases, frosted glass may be a good compromise). "Openings" means physical width units providing access.

- Any closure in excess of 50% must be at least 2m away from the aisles, and requires prior permission.
- Stand sides immediately adjacent to neighbouring stands must be painted or clad. Electrical wiring must be concealed, including on the neighbouring stand side.

Large furnishings, main outfittings, stands, and lightweight superstructure floor fittings must not in any way impede the proper working of the smoke removal and detection installations or access to mobile emergency equipment (e.g. fire hose reel systems).

- **CONSTRUCTION AND OUTFITTING: FABRIC CEILINGS, COVERED STANDS, AND CEILINGS**

Horizontal fabric ceilings are authorised provided they are made from M1-rated materials. Fabric ceilings must also have a fixing system with a sufficient number of anchor points or a sufficient number of safety frames to prevent them from falling in the event of evacuation (AM10).

Pursuant to the French Order of 25 June 1980 article T23, stands with a ceiling, suspended ceiling or full fabric ceiling must have a surface area of less than 300sqm, be spaced at least 4m apart, and have a total ceiling and suspended ceiling area (including that of raised levels) that does not exceed 10% of the surface area of the level in question.

If the covered surface of stands exceeds 50sqm, each stand must have its own appropriate fire-fighting resources, accessible at all times by at least one safety officer during opening hours.

- **CONSTRUCTION AND OUTFITTING: EQUIPMENT INSTALLATION**

No items on display must disturb or otherwise interfere with neighbouring stands. No item may extend beyond the floor area of the stand. **Equipment and/or items above 3.50m in height must be set back at least 2m from neighbouring stands.**



Delivery and installation of equipment, vehicles, etc. requiring the use of lifting gear must take place from 3pm onwards on 5 June 2026.

- **CONSTRUCTION AND OUTFITTING: ACCESS FOR PERSONS WITH REDUCED MOBILITY**

Stand design must take access for persons with reduced mobility (PRM) into account.

To avoid discrimination, disabled persons must be provided with access to the same services as able-bodied persons, whether they are alone or assisted. The aim should be to ensure that the entire stand and its equipment and services are fully accessible for those affected by any type of disability.

Stand designers must therefore pay particular attention to maximum step heights, the steepness of gradients and inclines, the width of passageways inside stands, the removal of face-height and counter-height obstacles, etc.

- **CONSTRUCTION AND OUTFITTING: KITCHEN AND CATERING INSTALLATIONS**

Use of electric or gas cooking appliances with a nominal rating of less than 20kW that do not form part of a full-scale catering facility is permitted in public-access premises provided all technical specifications are observed, in particular those specified in the French Order of 25 June 1980 as amended by the Order of 10 October 2005, articles GC2-GC8 and GC16-GC18.

From this it follows that irrespective of whether they constitute temporary kitchens in exhibition halls, and in addition to any other restrictions that may apply, cooking appliances must comply with the relevant French standards, be secured to the floor if they are not otherwise sufficiently stable, have an emergency fuel supply shutoff, and be located at least 0.50m away from any neighbouring flammable installations.

The only moveable appliances allowed are electric or gas appliances with a rating of 4kW or less.

In waiver of the provisions of articles GZ7 and GZ8, gas bottles will be permitted in public-access premises provided they have a capacity not exceeding 13kg of liquid gas.
Bottles without pressure control valves are prohibited unless they are being used for demonstration purposes.

No unconnected bottle (full or empty) may be stored inside the building.

Bottles in use must always be out of reach of the public and must be protected against impacts.

The following rules also apply:

- Bottles must be separated by a rigid, fireproof screen, with one bottle per 10sqm up to a maximum of six per stand.
- Alternatively, they may be spaced at least 5 metres apart up to a maximum of six per stand.

Kitchen smoke and fumes must be extracted via a hood and then filtered (for grease) and deodorised (with an active charcoal filter). Water containing grease must pass through grease separators prior to drainage into wastewater networks.

The feasibility of all planned installations must be discussed with our technical officer, Bruno McKay, bruno@lesclesdelevenement.fr, +33 (0)1 42 31 22 22.

3 VENUE FLOOR AND WALLS

Drilling, nailing, and embedding materials in the walls, floors, or glazing in the hall is strictly prohibited. Painting or marking the walls, pillars, and floors of the hall is also strictly prohibited.
The maximum authorised floor load is 1.5t/sqm.

All waste (carpeting, adhesive, etc.) must be removed. Any damage noted during break-down of stands will be invoiced to the exhibitor responsible.

Exhibitors are liable in respect of their own service providers (decorators, installers, contractors, etc.)

4 USE OF PA SYSTEMS ON STANDS

Exhibitors wishing to use PA on their stand must comply with the following standard in order to mitigate noise pollution for neighbouring stands.



The maximum permissible audio output from stands must not exceed 65dB measured at a distance of 1 metre from the speakers.

Any breach of this rule will result in the power supply to the PA system of the stand in question being cut off.

5 STAND ELECTRICAL INSTALLATIONS

Electrical power supply to each stand must be by means of a connection to the exhibition venue's fixed outlets via temporary installations or permanent installations operating on a 24-hour basis. **No connection (with a supply of 1-60kW or over) may serve more than one stand.** Works must be carried out pursuant to the provisions of standard NFC 15-100 and the French Order of 18 November 1987, articles T35 and T36.

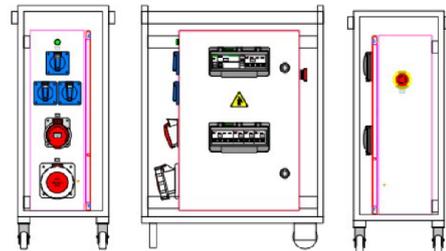
• 'Cube' electrical unit, 1kW-20kW



• Electrical cabinet, 30/40kW

ARMOIRE 63A EVENTS

- Coffret métallique dim. 600x400x200mm – IP65 - IK10 + serrures papillon à clé
- Châssis métallique 900x600x300 + 2 roulettes diam.80mm, rempliable 1 fois
- Protection caoutchouc au dos du châssis (haut et bas)
- 2 volets sur porte 10mod. IP65
- Alimentation sur jeu de barres 3P+N+T avec trou raccordement Ø11mm et terre à gauche (passage câble par joint brosse)
- 1 disjoncteur de tête 4P 63A 6kA courbe C + bobine à émission
- 1 bouton d'arrêt d'urgence type "coup de poing"
- 1 porte fusible 3P+N 63A (livré sans fusibles)
- 1 voyant de présence tension
- 1 relais différentiel réglable (0,03 à 30A et 0 à 4,5s) + 1 prise CEI 3P+N+T 63A - 400V - IP67 + système de débrogage en charge
- 1 disjoncteur différentiel 4P 32A 6kA courbe C 30mA type AC + 1 prise CEI 3P+N+T 32A - 400V - IP44
- 3 disjoncteurs différentiel 2P 16A 6kA courbe C 30mA type AC + 3 prises FR 16A 2P+T - 230V - IP54
- 1 barre de terre
- 1 barre de bridage des câbles



• Electrical cabinet, 60kW and over

ARMOIRE 400A EVENTS

Châssis inox hauteur 1476x1060x300mm + 4 roulettes de nivellement + 4 anneaux de levage + 2 fourreaux inox permettant le passage des transpalettes et chariots élévateurs.
Dimensionnement à température ambiante max. 35°C

Armoire métallique compartimentée dim. 1100x800x300mm - IP65 - IK10:

- Compartiment haut**
Dim 600x800x300mm avec bouton papillon sans serrure comprenant
- 1 étiquette logo client en façade (logo souhaité à fournir par vos soins)
 - 1 plastron PVC rigide 5mm donnant accès au réarmement des disjoncteurs et à l'ICM du module "Cube"
 - 1 emplacement sur le plastron pour intégration ICM module "Cube"
 - 1 emplacement pour intégration AMO du module "Cube"
 - 1 Interrupteur sectionneur 4P 400A NSX400NA motorisé, ouverture par impulsion, + bobine à émission
 - 1 répartiteur 4P 400A
 - 1 arrêt d'urgence type "coup de poing" + collerette métallique
 - 1 voyant blanc "PRESENCE TENSION"
 - 1 voyant vert "MARCHE"
 - 1 bouton poussoir rouge "ARRET"
 - 1 bouton poussoir vert "MARCHE"
 - 2 disjoncteurs 4P 125A 10kA courbe C + 2 prises CEI 125A 3P+N+T IP67 + système de débrogage en charge (contacteurs 3P)
 - 2 disjoncteurs 4P 63A 10kA courbe C + 2 prises CEI 63A 3P+N+T IP67 + système de débrogage en charge (contacteur 3P)
 - 2 disjoncteurs 3P+N 32A 10kA courbe C + 2 prises CEI 32A 3P+N+T IP67
 - 1 alimentation 24VDC pour ensemble communicant "Cube"
 - 1 compteur d'énergie communicant Modbus RS485 + 3 tores de courant 400/5A
 - 1 disjoncteur P/N 2A 6/10kA courbe C + contact SD/OF pour coupure générale

Compartiment bas

Dim 500x800x300mm avec serrures papillons à clé 5333 comprenant:

- 1 relais différentiel réglable de 30mA à 30 A en sensibilité et de 0 à 4,5s en temporisation fixé sur rail sur l'intérieur de la porte + tore de détection de défaut
- 1 contact de porte pour coupure IS général en cas d'ouverture de la porte sans désarmer la motorisation
- 1 jeu de barres cuivre avec raccordement en trou Ø12mm + barre liaison PEN surélevé dans la profondeur pour raccordement en tête bêche 2x 240mm² + double protection plexi (JDBi/Fusibles) avec fixation sur la partie basse - Ouverture passe câble
- 1 porte fusibles 3P+N NH2 pour fusibles à couteau T2 et avec microcontact de percuteur
- 1 départ sur connecteurs Powerlock 3P+N+T + protection par plexi en interne
- 1 barre de terre



EXHIBITION REGULATIONS

To consult the Exhibition Regulations, please refer to your order form.

DISABLED ACCESS TO EXHIBITIONS

INTRODUCTION

The French Order of 1 August, 2006 defines the terms of application of articles R 111-19 to R 111-9-3 and R 111-19-6 of the French Construction and Housing Code (*Code de la Construction et de l'Habitation*) covering access by disabled persons to public-access premises and installations open to the public as of their construction or creation. In general, pavilions, exhibition halls, and exhibition centre installations comply with the requirements of this order in terms of accessibility, toilets, parking, etc.

As regards installations open to the public as of their creation, disabled persons must be able to access exhibition stands, auditoriums, meeting rooms, platforms, tiered seating, and food service areas.

The general and special measures applying to installations created at exhibitions and fairs are reviewed below.

ACCESS TO SINGLE-LEVEL STANDS

Each stand that is open to the public with a floor level higher than 2cm must be accessible for persons of reduced mobility (PRM).

This access shall be facilitated by one or more ramps with a minimum width of 0.90m. Inclines shall abide by the following gradients:

- 4% gradient, with no restriction on length,
- 5% gradient, for a length of less than 10.00m,
- 8% gradient, for a length of less than 2.00m,
- 10% gradient, for a length of less than 0.50m.

A circular area 1.50m in diameter must be left free at each end of the ramp for manoeuvring.

ACCESS ROUTES

- Minimum width: 1.40m.

LAYOUT OF ROOMS AND OTHER SPACES WITH SEATING FOR THE PUBLIC (AUDITORIUMS, TIERED SEATING AND STANDS, ETC.)

Spaces reserved for wheelchair users must be installed. These spaces must not encroach on access routes and must be located close to exits. There shall be 2 such places for the first 50 seats and 1 place for every 50 additional seats.

RECEPTION COUNTERS AND INFORMATION DESKS

Reception counters and information desks must be accessible for wheelchair users.

- Height: 0.80m; empty space 0.30m deep and 0.70m high to allow room for knees.

RULES APPLYING TO DISPLAY VEHICLES

Motorised vehicle displays must comply with the following standards:

- **ICE vehicles:** tolerance of 10 litres of diesel if the tank is fitted with a locking fuel cap.
- **Hybrid hydrogen and electric vehicles:** tanks must be empty.
- **Full hydrogen vehicles: tolerance of 5-10 litres (for installation).** *A request for a derogation must be made to the safety commission. [Display of hydrogen vehicles is subject to an application that must be submitted no later than Thursday 7 May.](#)*
- **Electric vehicles:** if the motor and batteries form part of the display, they must have a plastic cover. Only demonstration batteries may be activated and charged inside the hall.

Porte de Versailles: working machinery

6.11 COMBUSTION ENGINES, RADIOACTIVE SUBSTANCES 6.11.1 WORKING MACHINERY AND APPARATUS (ART. T39 AND T40)

These measures are designed to protect the public from any risk of injury, burns or crushing. Moving parts, hot surfaces, spikes and sharp edges must either be protected by a rigid screen or set back at least one metre from aisles. Any machinery exhibited in a raised static position and fitted with one or more hydraulic safety devices must also be equipped with a mechanical system to prevent accidental collapse. All equipment displayed must be properly stabilised to ensure there is no risk of it falling over.

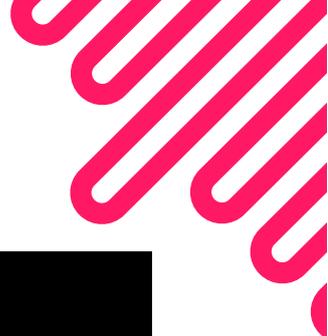
6.11.2 HEAT AND COMBUSTION ENGINES (ART. T 41)

Installation layouts and operations are subject to prior permission from the Police Prefecture following an opinion by the local safety authority (*Commission Départementale de Sécurité et d'Accessibilité*, see appendix 1). Exhaust gases must be directed outdoors in accordance with plans approved by Viparis Porte de Versailles. Installations must be switched off as soon as the demonstration is over. Heat or combustion engines and demonstration fireplaces must be fitted with a device enabling combustion emissions to be directed outdoors.

In general, fuel tanks on static display vehicles must be emptied or fitted with locking filler caps. Battery terminals must be made inaccessible. Vehicles must be switched off as soon as installation has been completed.

Installation layouts and operations are subject to prior permission being granted by the local safety authority (*Commission Départementale de Sécurité*).

- 1 Complete a 'Display Vehicle' form (one per vehicle displayed).
- 2 Send it to the safety service officer:
Mrs Chourouk Hammal
SARL H Prévention Sécurité
Email: hprevention@yahoo.fr
Telephone: (0)6 60 96 52 64
- 3 Please copy in Bruno McKay (bruno@lesclesdelevenement.fr), who is responsible for installing vehicles both inside and outside the exhibition halls



DECLARATION OF EQUIPMENT IN USE

Complete this only if any of the following sections apply to you, and return no later than **Friday 17 April**, to Mrs Hammal Chourouk (email: hprevention@yahoo.fr)
Please copy in Bruno McKay bruno@lesclesdelevenement.fr and corinne.nicolas@gietransport.com

Company name: _____
Person in charge: _____ Position: _____
Address: _____
Postcode: _____ Town/city: _____
Country: _____
Tel _____ Email: _____
PAVILION/AISLE/STAND NO.: _____

SPECIFIC RISKS

Power source in excess of 100 kVA: _____
Power rating: _____
Flammable liquids (other than in motor vehicle tanks): _____
Description: _____
Quantity: _____
Means of use: _____

RISKS REQUIRING AUTHORISATION OR SUBJECT TO A SPECIAL REQUEST:

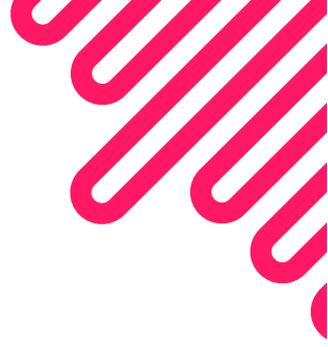
Heat or combustion engines: _____
Liquefied gas (acetylene, oxygen, hydrogen, or other gas presenting similar risks): _____
Description: _____
Quantity: _____
Laser: _____

TYPE OF EQUIPMENT OR APPARATUS IN OPERATION

IMPORTANT: Equipment in use must either have suitable fixed screens or casing ensuring all hazardous parts are kept out of reach of the public, or be installed such that these parts are kept completely out of reach of the public, and in all cases kept at a distance of at least one metre from public thoroughways. All demonstrations are carried out at the sole liability of the exhibitor.

Date: _____ **Name and signature:** _____ **Company stamp** _____





DISPLAY VEHICLE DATA

Display of hydrogen vehicles is subject to an application. This must be submitted **no later than Friday 17 April 2026 to Bruno McKay**,
tel +33 (0)1 42 31 22 22, bruno@lesclesdelevenement.fr

Company name: _____
Person in charge: _____ Position: _____
Address: _____
Postcode: _____ Town/city: _____
Country: _____
Tel _____ Mobile: _____
Email: _____
PAVILION/AISLE/STAND NO.: _____

ON STAND:

Number of vehicles: _____
Vehicle(s) can be moved: YES NO
If not, please provide lifting solutions _____
If needs be, you may contact us with fuller details. _____
Vehicle type(s) and dimensions: _____

Date and time of arrival of on-stand vehicles: _____

OFF-STAND:

Number of vehicles: _____
Vehicle(s) can be moved: YES NO
If not, please provide lifting solutions _____
If needs be, you may contact us with fuller details: _____
Vehicle type(s) and dimensions: _____

Date and time of arrival of off-stand vehicles: _____

Date:

Signature, preceded by the words 'certifié exact' ('certified as accurate'):



SET-UP AND BREAK-DOWN PASSES

For security reasons, you must show security guards the following passes when you arrive at Viparis.



These two passes can be downloaded from your private Exhibitor Space; don't forget to give them to your providers as necessary!



MAKE YOUR EVENT GREENER!

GIE OTP encourages you to implement sustainable and environmentally-friendly practices at every stage of your stand's life cycle! The aim is to reduce the environmental impact of the event by cutting energy use and engaging in efficient waste management by promoting the use of sustainable resources and raising participants' awareness of the importance of sustainability. This policy has several strands, including the following:

- Waste management and selective waste sorting.
- Selection of raw materials: use recycled, recyclable or reusable materials wherever possible. For recyclable materials, the relevant recycling pathway must be specified.
- Keep volumes to a minimum.
- Local services: wherever possible, providers should be located no more than 100km from the Exhibition Centre.
- Energy management: use appropriate stand lighting, as few monitors as possible, etc.